

## MEETING MINUTES

<b>Team Name</b>	Grantsmanship Team	<b>Date</b>	12/11/12
<b>Chair</b>	Inga Moten	<b>Time</b>	10:00-11:00 a.m.
<b>Location</b>	LWLC #426	<b>Secretary</b>	Platt
<b>Attendees</b>	Moten, Platt, Jenkins, Altman, Hodge, & Oni		

### TEAM GOALS

1.	To pursue grant opportunities and assist with fulfilling library obligation of awarded grants.
2.	The library's grant team will review at least two grant opportunities appropriate to pursue external funding.

### KEY POINTS DISCUSSED

<u>TOPIC</u>	<u>HIGHLIGHTS</u>
1. Coretta Scott King Book Awards Grant	<ul style="list-style-type: none"> <li>• Focus on Curriculum Materials Center (CMC)</li> <li>• Services that can be offered include D.A.D.S. (Dads &amp; Daughters Storytime [as offered by the Montgomery Public Library]; services to ASU students' children; storytimes; outreach to the Zelia Stephens Early Childhood Center (ZSECC); outreach to Amazing Students Putting In Resilient Effort (ASPIRE); collaboration with the Information Literacy Team; services highlighting LWLC's new facility; creation of LWLC displays for promotion and publicity.</li> </ul>
2. Define our "community"	<ul style="list-style-type: none"> <li>• Education students</li> <li>• ZSECC (teachers and ASU Evening Childcare Program)</li> <li>• Students who are parents</li> <li>• Local K-12 students</li> <li>• College of Education</li> <li>• Montgomery City-County Public Library (MCCPL)</li> <li>• Montgomery Higher Education Consortium (MHEC)</li> </ul>
3. Identify needs	<ul style="list-style-type: none"> <li>• CMC's budget</li> <li>• Gap in award-winning titles and new titles</li> <li>• Gap in young adult (YA) titles</li> <li>• Outreach to community</li> <li>• Displays</li> </ul>
4. Other information	<ul style="list-style-type: none"> <li>• The Coretta Scott King Book Awards Grant is awarded to 3 libraries per year.</li> <li>• This is a potential outreach project with 3 basic</li> </ul>

		groups: ASPIRE, Evening Childcare Program, ASU students and their kids.
5.	Laptop Program	<ul style="list-style-type: none"> <li>• Altman provided information on laptop programs.</li> <li>• At some universities, students are provided with a new laptop every year. At others, students are provided with one laptop for the duration of their academic program or longer.</li> <li>• LWLC can partner with other departments on campus to make this proposal a reality. Possibilities include COE, Academic Computing, LWLC's Technology Team, LWLC's Information Literacy Team, QEP's Living &amp; Learning Communities (Fall 2013).</li> </ul>
6.	Handouts provided	<ul style="list-style-type: none"> <li>• The Coretta Scott King Book Awards Donation Grant</li> <li>• Sample Introduction for grant proposal</li> <li>• ASU Evening Childcare Program brochure</li> </ul>

### **ACTION PLAN**

No.	ACTION ITEM(S)	OWNER	TARGET DATE
1.	Research CMC and learn about its budget	Moten & Jenkins	1/1/13
2.	Create list of possibilities for programming and publicity	Platt & Altman	1/1/13
3.	Learn about shipping and handling costs associated with grant	Moten	1/1/13
4.	Attend next Grantsmanship Team meeting	Grantsmanship Team	12/13/12